

FAX

FROM	CGRHQ(W)/ CSO(P&A)	TELE : 022-24362611 E-MAIL: civilian-sect-west@indiancoastguard.nic.in
TO	CGHQ/D(IT)	E-MAIL: dte-it@indiancoastguard.nic.in
RPT	CGHQ/D(CP)	FAX : 011-23070242
	HQ CGWS/CSO(P&A)	BY HAND
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UPLOADING OF ADVERTISEMENT MATERIAL ON ICG WEBSITE

1. Refer to this Headquarters Letter of even no dated 31 Jul 26 (not addressed to all, copy enfaxed).
2. It is submitted that Advertisement has been published in Employment News 19 - 25 Sep 26 for filling up 06 vacancies in 06 Group 'C' civilian posts on direct recruitment basis. The detailed Advertisement material is forwarded herewith for consideration of uploading on ICG website.



(Kaushik Paik)
Sr. Civilian Staff Officer
RCPO
for Commander
Coast Guard Region (West)



HEADQUARTERS, COAST GUARD REGION (WEST)
ALEXANDER GRAHAM BELL ROAD, MALABAR HILL PO, MUMBAI 400006

RECRUITMENT NOTIFICATION NO. CGRHQ(WEST)/01/2026

RECRUITMENT OF VARIOUS CIVILIAN POSTS ON DIRECT RECRUITMENT BASIS

Date of advertisement published in the Employment News	19 - 25 Sep 2026
Last date of receipt of applications	03 Nov 2026

1. Indian Coast Guard invites applications in the prescribed format as given at **Annexure-I** from eligible Indian citizens for filling up the following vacancies by Direct Recruitment :-

1.1. **Store Keeper Grade II:** General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level 2 (Rs. 19,900-63,200/-).

1.1.1 **Vacancies:** (Total – 01, subject to change)

Ser No.	Category	No. of Vacancy
	a.	b.
1	EWS	01

1.1.2 **Eligibility Criteria:**

Educational Qualification: 12th pass from recognized Board or University.

Experience: One year's experience in handling stores from any recognized firm or Central or State Govt organization or Public Sector Undertakings.

1.1.3 **Age Limit and Relaxations:**

18 to 25 years (relaxable for Government servants upto age of 40 years in accordance with the instructions/ orders issued by Central Government).

1.2. **Engine Driver:** General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level 4 (Rs. 25,500-81,100/-).

1.2.1 **Vacancies:** (Total – 01, subject to change)

Ser No.	Category	No. of Vacancy
	a.	b.
1	SC	01

1.2.2 Eligibility Criteria:**Educational Qualification:**

Essential: Matriculation from a recognized Board or equivalent and Certificate of competency as Engine Driver from re-cognized Government. institute or equivalent.

Experience:

Desirable: Two years service as Sarang on a vessel of over four hundred Boat Horse power.

1.2.3 Age Limit and Relaxations:

18 to 30 years. Relaxable by five years for SC candidates against reserved vacancies (relaxable for Government servants and Schedule Caste candidates in accordance with the instructions/ orders issued by Central Government from time to time).

1.3. Lascar : General Central Service, Group 'C', Non-Gazetted, Non-ministerial, Pay Level 1 (Rs. 18,000-56,900)

1.3.1 Vacancies: (Total – 01, Subject to change)

Ser No.	Category a.	No. of Vacancy b.
1	EWS	01

1.3.2 Eligibility Criteria:

Educational Qualification: Matriculation pass or its equivalent from recognized boards.

Experience: Three years experience in service on Boat.

1.3.3 Age Limit and Relaxations :

18 to 30 years (relaxable for Government servants upto the age of 40 years as per Government instructions issued from time to time).

1.4. Civilian Motor Transport Driver (Ordinary Grade) : General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level 2 (Rs. 19,900-63,200)

1.4.1 Vacancies: (Total – 01, Subject to change)

Ser No.	Category a.	No. of Vacancy b.
1	OBC	01

1.4.2 Eligibility Criteria:

Educational Qualification:

Essential:

10th standard pass.

Must possess valid driving license for both heavy and light motor vehicles.

Knowledge of motor mechanism (should be able to remove minor defects in vehicles).

Experience: Should have at least two years experience in driving motor vehicles.

1.4.3 Age Limit and Relaxations :

18 to 27 years. Relaxable by three years for OBC (Non Creamy Layer). (relaxable for Government servants and Other Backward Class candidates as per Government instructions issued from time to time).

1.5. **MTS (Peon) :** General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level 1 (Rs. 18,000-56,900)

1.5.1 Vacancies: (Total – 01, Subject to change)

Ser No.	Category a.	No. of Vacancy b.
1	OBC	01

1.5.2 Eligibility Criteria:

Educational Qualification: Matriculation or equivalent pass.

Experience: Two years experience as office attendant.

1.5.3 Age Limit and Relaxations :

18 to 27 years. Relaxable by three years for OBC (Non Creamy Layer). (relaxable for Government servants and Other Backward Class candidates as per Government instructions issued from time to time).

1.6. **MTS (Chowkidar)** : General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level 1 (Rs. 18,000-56,900)

1.6.1 **Vacancies:** (Total – 01, Subject to change)

Ser No.	Category a.	No. of Vacancy b.
1	OBC	01

1.6.2 **Eligibility Criteria:**

Educational Qualification: Matriculation or equivalent pass.

Experience: Two years experience as Chowkidar in any recognized institution or organization.

1.6.3 **Age Limit and Relaxations :**

18 to 27 years. Relaxable by three years for OBC (Non Creamy Layer). (relaxable for Government servants and Other Backward Class candidates as per Government instructions issued from time to time).

2. **How to Apply.** Application form should be filled either in English or Hindi as per the prescribed format given at **Annexure-I**. The application with duly affixed self attested colour photograph should be accompanied by photo copies of the documents listed below, duly self attested with name and date. No original certificates are to be forwarded alongwith the application form:-

- 2.1 Valid Photo ID proof
- 2.2 Matriculation or equivalent marksheet and certificate
- 2.3 12th/UG/PG/Diploma marksheet and certificate as per the essential eligibility
- 2.4 Latest category certificate (SC/ST/OBC/EWS), if applicable
- 2.5 Experience certificate
- 2.6 NOC from the employer for presently serving in any Government organization
- 2.7 Two latest passport size colour photographs
- 2.8 Applicants are to enclose a separate blank envelope with Rs. 50/- postal stamp (pasted on the envelope) addressed to themselves with the application.

Note:-

2.8.1 The date of issue of all the above documents is to be on or before to closing date of application i.e. **03 Nov 2026**.

2.8.2 The candidates falling under reserved category are to produce category certificate as per prescribed format for appointment to the post under Government of India. Formats are placed at **Annexures-II & III**.

3. The duly filled application along with all the requisite documents should reach to the following address by **ordinary post only within 45 days from the date of publication of the advertisement in the Employment News: Rojgarkikhoj.com**

Headquarters
Coast Guard Region (West)
Alexander Graham Bell Road
PO Malabar Hill
Mumbai 400006

4: **Mode of Selection.**

4.1 **Scrutiny of Applications.** All applications received from the candidates will be scrutinized subject to the eligibility criteria and necessary documents and the admit cards will be issued to the shortlisted candidates for document verification & appearing in the written examination.

4.2 **Document Verification.** All the shortlisted candidates will undergo document verification prior appearing in the written examination. Candidates will be required to bring their original documents and self-attested photo copies (02 sets) of the same as per the directives/ instructions given in their admit cards.

4.3 **Biometric Verification.** Biometric particulars i.e. Thumb impression and photo of candidate will be captured during initial document verification while reporting of the candidate. In all stages of recruitment the identity of candidate will be verified from the biometric details saved initially. Identity of the candidate will further be re-verified at the time of their reporting for joining/ Documents Verification after selection.

4.4 **Written Examination.** All the shortlisted candidates will undergo written examination on the basis of educational qualifications prescribed for the post. The written examination will be pen-paper based and one hour duration. The Question Paper (bilingual) for written examination will consist of 80 objective type questions with one mark for each correct answer and there will be no negative marking.

4.5 **Syllabus.**

4.5.1 General Knowledge

4.5.2 Mathematics

4.5.3 General English

4.5.4 Questions on relevant trade

4.6 **Maximum Marks for written exam / trade test, if any.** The qualifying marks in written exam is 50% and the candidates who qualify the written test are to be shortlisted for the trade test (where applicable). In case of SC and ST candidates, the qualifying marks shall be 45% No. relaxation in qualifying marks is admissible to OBC and EWS candidates.

4.7 Merit list will be prepared strictly based on merit position as per marks obtained in written examination and will be published on the Indian Coast Guard website alongwith necessary instructions.

5. **Important Instructions to Candidates-**

5.1 Before applying for the post, the candidates should ensure that he/she fulfils the eligibility and other norms mentioned in the advertisement. Furnishing of wrong/ false information will lead to disqualification and ICG will not be responsible for any consequence of furnishing of such wrong/false information.

5.2 Candidature of the candidates is liable to be rejected at any stage of recruitment process or after recruitment or joining, if any, information provided by the candidates is found false or is not found in conformity with eligibility criteria mentioned in the advertisement.

5.3 It is mandatory that the envelope containing the application should be clearly superscribed in BOLD letters with notation "**APPLICATION FOR THE POST OF _____**" and also the category for which they applied for viz. UR/EWS/OBC (Non Creamy Layer)/SC/ST. Applications without these notations will be summarily rejected.

5.4 Applications with the following deficiencies will be summarily rejected: -

5.4.1 Incomplete applications.

5.4.2 Applicants found overaged on the last day of receipt of applications as per advertisement.

5.4.3 Overwriting/cutting/corrections/incorrect information according to enclosures.

5.4.4 Photographs not affixed.

5.4.5 Photocopies of self attested documents not found enclosed.

5.4.6 A separate blank envelope with Rs. 50/- postal stamp (pasted to the envelope) addressed to themselves, not enclosed with the application.

5.5 Candidates working in Govt department are to forward their application through proper channel only before the due date of receipt of application alongwith NOC issued by concerned authority.

5.6 SC/ST candidates are entitled for 2nd class rail/bus fare by Shortest route as per Govt rules and the same will be reimbursed at the venue of written examination on submission of tickets. The above concessions are not admissible to those Scheduled Casts/ Scheduled Tribes candidates who are already in Central/ State Government Service.

5.7 Mere appearance/ qualifying in the written examination does not confer any right on the candidate to claim for appointment unless he/she fulfils the eligibility criteria.

5.8 Candidates selected for appointment to Group 'C' posts are liable for posting initially at any unit/establishment under Coast Guard Region (West), with all India transfer liability.

5.9 Candidates are advised to visit ICG website i.e. **indiancoastguard.gov.in** on a regular basis for important updates regarding the said recruitment.