

ELIGIBILITY-CUM-OTHER DETAILS OF CONTRACTUAL STAFF OF VARIOUS GOLDEN PALM CANTEENS(GPCs), GOLDEN PALM EXTENSION CANTEENS(GPECs) AND GOLDEN PALM CANTEEN CELL (KARNATAKA AND KERALA) UNDER HQ K&K SUB AREA

Ser No	Appointment/ Nomenclature of Contractual Employees	Period of Contract	Eligibility Criteria	Salary/ Honorarium (All inclusive)
1.	Director (Retd Def Offr) GPSC, Bangalore	11 (Eleven Months) on Contractual basis.	(a) Retd Brigadier(equivalent ranks) / Colonel (equivalent ranks) who have Commanded Unit/ Battalion / Independent Sub Unit (or equivalent of Navy / Air Force). (b) Qualification - Graduate. (c) Max Age - 63 Years or below.	GPSC at Bangalore Rs 85,000/-
2.	Senior Manager/ Manager (Retd Def Offr) GPSC, Bangalore	11 (Eleven Months) on Contractual basis.	(a) Retd Def Offr. (b) Qualification - Graduate. (c) Max Age - 64 Years or below. (d) Experience - Mgt of URC & Handling of Accounts.	GPSC at Bangalore Rs 80,000/-
3.	Senior Manager(Retd Def Offr) GPCs Palakkad, Ottapalam, Thrissur, Calicut and GPC Madikeri).	11 (Eleven Months) on Contractual basis.	(a) Retd Def Offr. (b) Qualification - Graduate. (c) Max Age - 64 Years or below. (d) Experience - Mgt of URC & Handling of Accounts.	GPCs at Karnataka & Kerala (Less Bangalore) Rs 60,000/-
4.	Managers (Retd Def Offr) (GPECs Sena Vihar, Whitefield, KGF, Virajpet, Mysore and Hassan)	11 (Eleven Months) on Contractual basis.	(a) Retd Def Offr. (b) Qualification - Graduate. (c) Max Age - 64 Years or below. (d) Experience - Mgt of URC & Handling of Accounts.	GPECs at Karnataka Rs 60,000/-
5.	Joint Manager (GPSC/ BRV Bangalore)	11 (Eleven Months) on Contractual basis.	(a) Retd Hony Lt/ Capt and JCOs with adequate experience in Canteen Management, handling of stores inventory management and in charge of Bulk Store of GPSC, Bangalore. (b) Minimum Qualification – SSLC (Class XII). (c) Max Age - 64 Years or below.	GPSC at Bangalore Rs 32,000/-

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6.	Joint Manager (Accounts) (GPSC & GPC Cell, Bangalore).	11 (Eleven Months) on Contractual basis.	(a) Persons with at least five yrs of experience in CSD Accounts & Double entry system (Priority will be given to Retd JCO Clks). (b) Should have good working knowledge of MS Office, Excel/ Tally and be capable of drafting letters, routine correspondence and, with knowledge of office procedures. (c) Experience as Head Clk/ Head Accountant preferred. (d) Max Age - 64 Years or below. (e) Qualification – SSLC (Class-XII).	GPSC & GPC Cell at Bangalore Rs 32,000/-
7.	GPC Cell Assistant Account Manager	11 (Eleven Months) on Contractual basis.	(a) Persons with at least five yrs of experience in CSD Accounts & Double entry system (Priority will be given to Retd JCO Clks). (b) Should have good working knowledge of MS Office, Excel/ Tally and be capable of drafting letters, routine correspondence and, with knowledge of office procedures. (c) Max Age - 64 Years or below. (d) Qualification – SSLC (Class-XII).	GPC Cell at Bangalore Rs 28,000/-
8.	Assistant Manager (GPSC, Bangalore, GPCs Palakkad, Ottapalam, Thrissur, Calicut, Madikeri and GPEC RSAOI).	11 (Eleven Months) on Contractual basis.	(a) Retd Hony Lt/ Capt and JCOs with adequate experience in Canteen Management, handling of stores & inventory management. (b) Minimum Qualification – SSLC (Class XII). (c) Max Age - 64 Years or below.	GPSC & GPECs at Bangalore – Rs 27,000/- GPCs at (Karnataka & Kerala) less Bangalore - Rs 25,000/-
9.	Assistant Manager(Accounts) (GPSC, Bangalore, GPC Cell, GPECs Sena Vihar, Whitefield, Mysore, Virajpet, Hassan, GPCs Madikeri, Palakkad, Ottapalam, Calicut and Thrissur).	11 (Eleven Months) on Contractual basis.	(a) Persons with at least five yrs of experience in CSD Accounts & Double entry system (Priority will be given to Retd JCO/ NCO Clks). (b) Should have good working knowledge of MS Office, Excel/ Tally and be capable of routine correspondence with knowledge of office procedures. (c) Qualification – SSLC (Class-XII). (d) Max Age - 64 Years or below.	GPSC, GPECs at Bangalore & GPC Cell - Rs 26,000/- GPCs & GPECs at (Karnataka & Kerala) less Bangalore - Rs 24,000/-

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10.	Store Keeper (GPSC, Bangalore, GPECs RSAOI Sena Vihar, Whitefield, Virajpet, GPCs Palakkad, Ottapalam, Thrissur, Calicut and Madikeri).	11 (Eleven Months) on Contractual basis.	(a) Preference will be accorded to Retd Hav/SKT/ Hav or equivalent with adequate experience in Canteen Management, handling/ accounting of stores and inventory management. (b) Qualification - High School (Class X). (c) Max Age - 64 Years or below. (d) Experience - Minimum five years experience in the field of handling and accounting of stores.	GPSC & GPECs at Bangalore - Rs 24,000/- GPCs & GPECs at (Karnataka & Kerala) less Bangalore - Rs 23,000/-
11.	Depot Coordinator (GPCs Madikeri and Thrissur).	11 (Eleven Months) on Contractual basis.	(a) Preference will be accorded to Retd Hav/ SKT or equivalent with adequate experience in Canteen Management, handling/ accounting of stores/ placing of demand/ collection of stores from CSD Depot and inventory management. (b) Qualification - High School (Class X). (c) Max Age - 64 Years or below. (d) Experience - Min five years experience in the field of handling and accounting of stores.	GPCs at (Karnataka)-Rs 23,000/- GPCs at (Kerala) - Rs 23,000/-
12.	Canteen Clerk /UDC (JCO/NCO Clks) (GPSC, Bangalore, GPECs RSAOI, Sena Vihar, Virajpet, Mysore, KGF, GPCs, Ottapalam, Thrissur, Calicut and Madikeri).	11 (Eleven Months) on Contractual basis.	(a) Preference will be accorded to Retd Hav/SKT/ Hav or equivalent with adequate experience in Canteen Management, handling/ accounting of stores and inventory management, monitoring internal network system, repairing minor errors in Server, administering local area network, repairing/ resolving hardware issues and Centralised Inventory Management System(CIMS) Management (Priority will be given to ESM / Dependent of ESM / Serving Persons /Veer Naris only). (b) Qualification - High School (Class X). (c) Max Age - 60 Years or below.	GPSC & GPECs at Bangalore - Rs 24,000/- GPCs & GPECs at (Karnataka & Kerala) less Bangalore - Rs 23,000/-
13.	Smart Card Clerk (GPSC, Bangalore, GPCs Palakkad, Ottapalam, Thrissur, Calicut and Madikeri).	11 (Eleven Months) on Contractual basis.	(a) Persons with adequate knowledge of Computers, Internet, processing applications for new/ renewal of canteen smart cards and knowledge of existing policy of canteen smart cards (Priority will be given to ESM / Dependent of ESM / Serving Persons /Veer Naris only). (b) Max Age - 64 Years or below. (c) Qualification - Computer Diploma and knowledge of Server, local area network and SSLC (Class XII).	GPSC at Bangalore -Rs 23,000/- GPCs(Karnataka & Kerala) less Bangalore -Rs 22,000/-

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14.	Against Firm Demand Clerk (GPSC, Bangalore, GPCs Palakkad, Thrissur, Calicut and Madikeri).	11 (Eleven Months) on Contractual basis.	(a) Persons with adequate knowledge of Computers & Internet and operations on Against Firm Demand(AFD) Portal(Priority will be given to ESM / Dependent of ESM / Serving Persons /Veer Naris only). (b) Max Age - 64 Years or below. (c) Qualification - Computer Diploma and knowledge of Server, local area network and SSLC (Class XII).	GPSC at Bangalore -Rs 23,000/- GPCs(Karnataka & Kerala) less Bangalore -Rs 22,000/-
15.	Computer and Network Technician (GPSC, Bangalore)	11 (Eleven Months) on Contractual basis.	(a) Persons with adequate experience in installing hardware & software mechanism, software patches, diagnosing and repairing of common computer problems, monitoring internal network system, repairing minor errors in Server, administering local area network, repairing/resolving hardware issues and Centralised Inventory Management System(CIMS) Management (Priority will be given to ESM / Dependent of ESM / Serving Persons /Veer Naris only). (b) Max Age - 64 Years or below. (c) Qualification - Computer Diploma / DCA, BCA, MCA & knowledge of Server, local area network operations and High School (Class X).	GPSC at Bangalore - Rs 22,000/- (excluding Rs 1500/- per month to cover all extension counters without granting any TA/DA or mileage allowances).
16.	Billing Clerk-cum-Sales Persons (BCS) (Any ESM) (GPSC, Bangalore, GPECs Sena Vihar, Whitefield, RSAOI, Mysore, Virajpet, Hassan, KGF, GPCs Madikeri, Palakkad, Ottapalam, Calicut and Thrissur).	11 (Eleven Months) on Contractual basis.	(a) Persons with at least two years experience in any URC (Priority will be given to Veer Naris / ESM / Widows of Serving Soldiers other than Battle Casualties / Widows of Spouse of Dependent of Serving Soldiers and Civilians only), with adequate knowledge of store & sales procedures and customer relations. (b) Qualification – High School (Class X). (c) Max Age - 60 Years or below. (d) Technical Proficiency - MS Office, Excel & Billing process. (e) Experience – Minimum Two Years service in any URC/ Retail issue.	GPSC & GPECs at Bangalore - Rs 22,000/- GPCs & GPECs at (Karnataka & Kerala) less Bangalore - Rs 21,000/-
17.	Security Supervisor (GPSC Bangalore)	11 (Eleven Months) on Contractual basis.	(a) ESM NCOs/OR (Only). (b) Max Age - 60 Years or below. (c) Qualification – High School (Class X).	GPSC at Bangalore - Rs 23,000/-

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18.	Multi Tasking Staff (MTS) (GPECs Whitefield and Hassan)	11 (Eleven Months) on Contractual basis.	(a) Persons with adequate experience to perform a variety of duties, including general upkeep of section, cleanliness and tidiness of office premises, carrying files and papers between offices, photocopying & sending of daily routine incoming/outgoing mail, opening and closing of offices and miscellaneous general duties for efficient office functioning (Priority will be given to ESM / Dependent of ESM / Dependent of Serving Persons only). (b) Qualification – High School (Class X). (c) Age - 60 Years or below.	GPECs at Bangalore-Rs 22,000/- GPECs at Karnataka-Rs 21,000/-
19.	Watchman (Any ESM) (GPSC Bangalore, GPCs Palakkad, Ottapalam, Calicut, Thrissur, Madikeri, GPECs KGF, and Virajpet).	11 (Eleven Months) on Contractual basis.	(a) ESM NCOs/OR (Only). (b) Max Age - 60 Years or below. (c) Qualification – High School (Class X).	GPSC at Bangalore - Rs 21,000/- GPCs & GPECs at (Karnataka & Kerala) less Bangalore – Rs 20,000/-
20.	Housekeeper (GPEC RSAOI, GPCs Palakkad, Ottapalam, Thrissur and Calicut).	11 (Eleven Months) on Contractual basis.	(a) ESM NCOs/OR and Civilians with adequate experience and willingness to work. (b) Qualification – High School (Class X). (c) Max Age - 60 Years or below.	GPSC & GPECs at Bangalore - Rs 20,000/- GPCs & GPECs at (Karnataka & Kerala) Rs 20,000/-

NOTE :- In case of any appointment necessitated due to Administrative reasons/ based on requirement/ as per GPC Management Committee's directions, the vacancy and salary/ honorarium will be as enumerated above.