

## **ADVERTISEMENT**

### **EMPLOYMENT ON DAILY WAGES : MTS**

1. A Retired NCO/OR from Indian Army or Civilians is to be employed at AWHO to perform the duties of MTS on daily wages basis. The criteria is given in succeeding paras.
2. Should have served as NCOs/ OR and have duly retired from military service after normal and prescribed age of retirement or duly discharged or released on completion of terms of engagement. Personnel who have been dismissed from military service or discharged from military service being undesirable will not be appointed under any circumstances. Essential and Desirable Qualitative Requirement are as under :-

<b><u>Essential</u></b>	<b><u>Desirable</u></b>
(a) Resident of Delhi/ NCR.	(a) Matriculation from recognized board.
(b) Medically fit. In case of ESM, Medical category upto SHAPE-II (less S factor).	(b) Having knowledge of Plumbing/Carpenter work.
(c) Min 05 yrs experience.	

3. **Age**. Maximum age as on **30 Apr 2025** : Below 55 Yrs for ESM.  
: Below 45 Yrs for Civ.
4. **Compensation**. Total consolidated compensation will be as per min wages rates prescribed by Govt of NCT of Delhi for un-skilled/ semi-skilled category as applicable.
5. Candidates may send their application as per prescribed format available at AWHO website [www.awhosena.in](http://www.awhosena.in) to Director (Administration), Army Welfare Housing Organisation, South Hutments, Rajaji Marg, Kashmir House, New Delhi- 110 011 (Tele :011 23017147) through post or e-mail ([adm05@awhosena.org](mailto:adm05@awhosena.org)/ [diradm@awhosena.in](mailto:diradm@awhosena.in)), so as to reach this office latest by **30 Apr 2025**. Only shortlisted candidates will be called for interview. No TA/DA will be admissible.
6. Decision of HQ AWHO shall be final.

**Adm Sec File No B/03001/Emp-Sub/AWHO dt 04 Apr 2025**

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### **EMPLOYMENT UNDER ESR 2023 : CLERK-CUM-TYPIST (ESM)**

1. A Retired JCOs/ NCOs from Indian Army is to be employed at AWHO to perform the duties of Clerk-cum-Typist on contractual basis. The criteria is given in succeeding paras.
2. Should have served as JCOs/ NCOs and have duly retired from military service after normal and prescribed age of retirement or duly discharged or released on completion of terms of engagement. Personnel who have been dismissed from military service or discharged from military service being undesirable will not be appointed under any circumstances. Essential and Desirable Qualitative Requirement are as under :-

<b><u>Essential</u></b>	<b><u>Desirable</u></b>
(a) Retd JCOs/ NCO from Indian Army.	(a) Ability to perform a wide range of clerical duties including maintaining files/ updating record on regular basis.
(b) Should not have been awarded any red ink entry during Army Service.	
(c) Possess good written and oral communication skills.	
(d) Proficient computer skills, including Microsoft Office Suite (Word, Power Point, and Excel).	
(e) Medical category upto SHAPE-II (less S factor).	

3. **Age**. Maximum age as on **30 Apr 2025** : Below 55 Yrs for ESM.
4. **Compensation**. Total consolidated compensation will be ₹ 36,250/- per month.
5. Candidates may send their application as per prescribed format available at AWHO website [www.awhosena.in](http://www.awhosena.in) to Director (Administration), Army Welfare Housing Organisation, South Hutments, Rajaji Marg, Kashmir House, New Delhi- 110 011 (Tele :011 23017147) through post or e-mail ([adm05@awhosena.org](mailto:adm05@awhosena.org)/ [diradm@awhosena.in](mailto:diradm@awhosena.in)), so as to reach this office latest by **30 Apr 2025**. Only shortlisted candidates will be called for interview. No TA/DA will be admissible.
6. Decision of HQ AWHO shall be final.

**Adm Sec File No B/03001/Emp-Sub/AWHO dt 04 Apr 2025**

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### **EMPLOYMENT ON DAILY WAGES : DRIVER**

1. A Retired NCO/OR from Indian Army or Civilians is to be employed at HQ AWHO/ AWHO Proj Gurgaon to perform the duties of Driver on daily wages basis. The criteria is given in succeeding paras.

2. Should have served as NCOs/ OR and have duly retired from military service after normal and prescribed age of retirement or duly discharged or released on completion of terms of engagement. Personnel who have been dismissed from military service or discharged from military service being undesirable will not be appointed under any circumstances. Essential and Desirable Qualitative Requirement are as under :-

<b><u>Essential</u></b>		<b><u>Desirable</u></b>	
(a)	Resident of Delhi/ NCR.	(a)	Matriculation from recognized board.
(b)	Medically fit. In case of ESM, Medical category upto SHAPE-II (less S factor).		
(c)	Min 05 yrs experience as Driver.		

3. **Age**. Maximum age as on 30 Apr 2025 : Below 55 Yrs for ESM.  
: Below 45 Yrs for Civ.

4. **Compensation**. Total consolidated compensation will be as per min wages rates prescribed by Govt of NCT of Delhi for Semi-skilled labours.

5. Candidates may send their application as per prescribed format available at AWHO website [www.awhosena.in](http://www.awhosena.in) to Director (Administration), Army Welfare Housing Organisation, South Hutments, Rajaji Marg, Kashmir House, New Delhi- 110 011 (Tele :011 23017147) through post or e-mail ([adm05@awhosena.org](mailto:adm05@awhosena.org)/ [diradm@awhosena.in](mailto:diradm@awhosena.in)), so as to reach this office latest by **30 Apr 2025**. Only shortlisted candidates will be called for interview. No TA/DA will be admissible.

6. Decision of HQ AWHO shall be final.

**Adm Sec File No B/03001/Emp-Sub/AWHO dt 04 Apr 2025**

## **ADVERTISEMENT**

### **EMPLOYMENT UNDER ESR 2023 : JE (CIV)/ (QS & C) GRADE-I (ESM/CIV)**

1. A Retired JCOs (QS & C) from Indian Army or Civilians is to be employed at AWHO to perform the duties of JE (Civ)/ (QS & C) Grade-I on contractual basis. The criteria is given in succeeding paras.
2. Should have served as JCOs (Civ)/ (QS & C) and have duly retired from military service after normal and prescribed age of retirement or duly discharged or released on completion of terms of engagement. Personnel who have been dismissed from military service or discharged from military service being undesirable will not be appointed under any circumstances. Essential and Desirable Qualitative Requirement are as under :-

Essential QR	Desirable QR
(a) Retd JCOs (Civ)/ (QS & C) from Corps of Engrs.	
(b) Should not have been awarded any red ink entry in during Army Service.	
(c) Medically fit. In case of ESM, Medical category upto SHAPE-II (less S factor).	
(d) 03 Years diploma passed/ BE (Tech) Civil.	
(e) Experience in Building and Quantity Surveyor min 10 years.	
(f) Having experience in pre-qualification of tender, taking of BOQ and analysis of tender.	
(g) Experienced in checking of bill and final bill of works contract.	

3. **Age**. Maximum age as on 30 Apr 2025 : Below 55 Yrs for ESM.  
: Below 45 Yrs for Civ.
4. **Compensation**. Total consolidated compensation will be Rs 53,000/- per month.
5. Candidates may send their application as per prescribed format available at AWHO website [www.awhosena.in](http://www.awhosena.in) to Director (Administration), Army Welfare Housing Organisation, South Hutments, Rajaji Marg, Kashmir House, New Delhi- 110 011 (Tele :011 23017147) through post or e-mail ([adm05@awhosena.org](mailto:adm05@awhosena.org)/ [diradm@awhosena.in](mailto:diradm@awhosena.in)), so as to reach this office latest by **30 Apr 2025**. Only shortlisted candidates will be called for interview. No TA/DA will be admissible.
6. Decision of HQ AWHO shall be final.

**Adm Sec File No B/03001/8/Emp-Sub/AWHO dt 04 Apr 2025.**



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